Oct. 15, 2013

7:30 to 8:30

Lightning Robotics Team 3042- booster

1) Articles of Incorporation draft reviewed: see paper copy;

- cost of Incorporation-$195 to cover this year 2014

- must have approval 2/3 club vote / one vote per student

- E-mail “Monkey Survey” with form to vote.

2) Draft of By laws; see paper copy

* purpose and club mission statement

Art.II –Membership

Section 2

* meetings monthly
* Sept. yearly meeting for new members and update annual gov’t information to maintain club status. Must include elections for officers of board.

Art III- Board of directors

-Pertains to Role of Board / Officers and Duties / Terms length / vacancies/ meeting dates, times /

Art IV; Finances

* Pertains to Budget / Banking/ (all receipts 2 person signature for checks, other supporting documentation.) Financial reports / Cash transactions (Appendix A tally sheet) (Appendix B – annual report filling / IRS, Booster forms needed.
* Donation of computer “notebook” use (Square .com to able to take credit card purchases

Art V: Private benefit clause

* Absolutely no use of earning or other items from club shall be for personal use

3) Updated information on 501(C) status and required documentation;

-Parent booster USA

-Articles of Incorporation; Signed and cost of $70.00; Must update Officers / Board annually to keep current status “open”

- Bylaws – see paper draft

-Minnesota state non-profits corporation information to be completed by current president.

-Sales tax exemption – see articles of incorporation

4) Fundraisers –

- Cat video –contact The Walker and U-tube for information and possible release information on utilizing others videos for our show. Student has not gotten return e-mail, therefore a parent will contact.

-Give credit for video’s at end of our show. / non-profit / non-copyright only

-a) Booster club mentor and child member work together set up meeting to discuss joint ideas / collaboration

-B) EAGAN – FLL : sign up students work the concession stand NOV. 23, is Eastview day to work.

-C) Angela Larson -\* fundraiser list / events.

5) Review Booster service areas

a) e-mail sign up genie; utilize for foods / fundraiser times / for parent use (booster member Stephanie)

6) Web site for parent / booster club:

-check Google / Facebook page, other possible website creations. (Paula Miller)

- to use for parent information and Booster club integration with Team 3042 site.

Next meeting ; Octber, 29th 7:00 (earlier time) – 8:30