**Eastview Lightning Robotics**

**Booster Meeting Minutes**

Date of Meeting: Tuesday, December 8, 2020

Location: Zoom Teleconference

Attendees: Rohini Kamineni, Sharon Dahl, Cindy Schindler, Alicia Lobash, Eric Ojala

Meeting Start Time: 6:45 p.m.

1. Rohini presented the Secretary’s Report
	* The group discussed the need to update the Booster handbook with amended by-laws
	* Current version of handbook is from September, 2020. Eric to confirm with Sharon Carter that it is up-to-date
	* The group discussed reaching out to our various donors:
		+ Amy Wick sent a thank you note to Uponor
		+ Cindy responsible for Cub Foods
		+ Rohini and Sharon will coordinate contacting other donors
	* Sharon motioned to approve the November meeting minutes and Rohini seconded – all members then unanimously approved the minutes
2. Sharon presented the Treasurer’s Report
	* Sharon previously reviewed the roles and responsibilities of the Treasurer with Susan Carter
	* Sharon connected with Sterling Bank; our account balance is approximately **($27,700)**
	* We will be transitioning from Sterling to Bremer Bank to remove requirement that booster credit card is in Susan’s name only
	* Bremer will provide a credit card for booster use and not linked to any particular individual after we establish several-month (TBD) income history through use of our new account
	* Eric motioned to approve the November Treasurer’s report and Alicia seconded – all members then unanimously approved the report
3. Fundraising
	* Rohini has been in contact with a manager at the Apple Valley Papa Murphy’s; we need to submit potential dates and may be required to have a booster representative attend in person
	* Sharon suggested partnering with Crumbl Cookies on the same night, if possible
4. FTC
	* Team 8473’s tournament scheduled for December 13th has been postponed
	* Tournaments for all teams are tentatively scheduled for February/March
	* Tournament fees have been reduced by 50% due to being held remotely and will be fully refunded if tournaments are canceled
	* Team 8473 t-shirts have been ordered
	* One member of Team 8473 and three members of Team 14561 have not yet turned in paperwork
	* Rohini, Sharon, and Ron will determine which remaining team members must submit fee payments
5. FRC
	* Season is still uncertain but Team 3042 leads have begun meeting via Zoom
	* Baseball caps are available for purchase ($15); Rohini will follow up with Susan on extra t-shirts from last season
6. Other items
	* Sharon will receive payments for three jackets ($50/each)
	* Discussion of team banquets has been tabled for the time being
7. A board meeting was scheduled for Thursday, December 18th at 7:00 p.m. to approve amendments to booster handbook and by-laws
8. Meeting adjourned at 8:25 p.m.

Date of next booster meeting: Tuesday, January 12, 2021